

SUBDIVISION APPLICATION FORM



Revised: February 13, 2023

This form must be completed in full and submitted by the Developer prior to Alectra Utilities providing an Offer to Connect (OTC) Agreement.

DEVELOPER'S INFORMATION			
Company name:			
Contact Name/Title:			
Telephone:			
Email:			
Address:			
CIVIL CONSULTANT INFORMATION			
Company Name:			
Contact Name/Title:			
Telephone:			
Email:			
STREET LIGHT CONSULTANT INFORMATION			
Company Name:			
Contact Name/Title:			
Telephone:			
Email:			
LAWYER'S INFORMATION			
Company Name:			
Contact Name/Title:			
Telephone:			
Email:			
Legal Description of Land:			
SUBDIVISION INFORMATION			
Choose Subdivision Type:	<input type="checkbox"/> Residential	<input type="checkbox"/> Condo Tower <i>Alectra's ICI dept. will look after the service connection.</i>	<input type="checkbox"/> Commercial/Industrial <i>Alectra's ICI dept. will look after the service connection.</i>
	Anticipated Start Dates:	City Services:	Hydro*:
Name of Subdivision & Municipality			
Municipal Subdivision File No. or Address:			
Subdivision Ownership:	<input type="checkbox"/> Municipal	<input type="checkbox"/> Private	<input type="checkbox"/> Mixture

* Anticipated start date for hydro plant installation must be at least **6 months** from date of application.

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NOTE: CITY DRAWINGS DATED WITH LAST REVISION TO BE SUBMITTED PRIOR TO COMMENCEMENT OF HYDRO DESIGN.

UNIT INFORMATION

Type of Units	Total Number:	Avg. Square Feet per unit	Special Conditions	YES	NO		
Single Family:			MicroFIT Homes:	<input type="checkbox"/>	<input type="checkbox"/>		
Semi-Detached:			3 Rd Party Metering:	<input type="checkbox"/>	<input type="checkbox"/>		
Townhouse:			Electric Vehicle Chargers:	<input type="checkbox"/>	<input type="checkbox"/>		
Condo Towers:		N/A	Meter Closets - TH/Condo Sub Only:	<input type="checkbox"/>	<input type="checkbox"/>		
Condo Tower Units:			Gang Metering - TH/Condo Sub Only	<input type="checkbox"/>	<input type="checkbox"/>		
Metered SL connection(s):		N/A					
Flat Rate SL connection(s):		N/A					
				QTY.			
Number of Blocks Requiring 3 Phase Power Supply in a Residential Subdivision:							
Requirement for Single Phase Supply Point for Municipal Park or other service:							
Indicate main breaker service size for number of residential dwellings. Not applicable to commercial/industrial and condo tower subdivisions.			60A	100A	200A	400A	Other

Additional Information (please include additional info. in the below space)

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REQUIRED INFORMATION

Alectra Utilities requires that the following information be provided together with this form in order to prepare the Offer to Connect Agreement:

1. Legal Description of the lands, copies of draft subdivision or reference plans, showing all easements.
2. One complete set of engineering and architectural drawings (must indicate location of meter bases and if applicable exterior stairs) and, together with the general plan in AutoCAD format.
3. All approved right-of-way cross sections from the municipality or region.
4. Title documents pertaining to the subject lands, including a current parcel register, transfer/deed of land, copies of any encumbrances and a current Certificate of Incorporation of the registered owner.
5. The servicing schedule.
6. Confirmation of site access date for hydro installation.

Following Conditions shall be observed to the satisfaction of Alectra Utilities:

- a) The owner shall enter into a servicing agreement (offer to connect) and will be responsible for the cost-sharing as detailed in the offer to connect.
- b) The owners shall be responsible for the costs of the relocation of existing plan to accommodate the new road(s).
- c) The owner shall be responsible for the costs associated with the hydro plan expansion to supply the development.
- d) The owner shall contact Alectra Utilities Subdivision Department for the availability of adjacent plan capable of servicing this site and to discuss the electrical service installation requirements and schedule.

Any easements required by Alectra Utilities for the provision of electrical service to the subdivision will be determined by Alectra Utilities in its sole discretion at the design stage of the project.

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ALECTRA UTILITIES CONTACT INFORMATION		
Municipality:	Alliston, Aurora, Barrie, Beeton, Bradford West Gwillimbury, Markham, Penetanguishene, Richmond Hill, Thornton, Tottenham, Vaughan	Brampton, Mississauga
Contact Name:	Mitchell Penner	Henry Gamboa
Title:	Supervisor	Supervisor
Office Address:	161 Cityview Boulevard, Vaughan, ON, L4H 0A9	175 Sandalwood Parkway W, Brampton On, L7A 1E8
Phone:	416.302.6215	416.819.4975
Email:	Mitchell.Penner@AlectraUtilities.com	Henry.Gamboa@AlectraUtilities.com

ALECTRA UTILITIES CONTACT INFORMATION	
Municipality:	Guelph, Hamilton, Rockwood, St. Catharines
Contact Name:	Goran Velickovski
Title:	Supervisor
Office Address:	55 John St. N, Hamilton, ON, L8R 3M8
Phone:	289.237.7865
Email:	Goran.Velickovski@AlectraUtilities.com

APPROVAL AND SIGNATURE OF DEVELOPER

Signature:

Name of Authorized Signatory/Agent:

Title:

Company Name:

Date: